

NETAJI NAGAR COLLEGE

ADMISSION GUIDELINE

READ THIS CAREFULLY:

The applicant (candidate) should have his own e-mail id and mobile number(*mandatory*).

List of documents to be uploaded during the process of online application.

MANDATORY DOCUMENTS

1. Photograph Image

- Recent passport size photograph
- Size of file should be within 50 KB
- Resolution of the image is 100 DPI

2. Signature Image

- Size of file should be within 50 KB.
- Resolution of the image is 100 DPI

3. Age Proof Document Image

- Admit Card/Certificate of Madhyamik/Equivalent Examination/Birth Certificate
- Size of image should be within 150 KB.
- Resolution of the image is 150 DPI

4. Mark Sheet Document Image

- Size of image should be within 150 KB.
- Resolution of the image is 150 DPI

OPTIONAL DOCUMENTS AS PER REQUIERMENTS

Besides those mentioned above following documents are also mandatory, if applicable:

1. Caste Certificate Document Image

- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI

2. Persons with Disabilities (PWD) Certificate Document Image

- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI

3. BPL Certificate Document Image

- Valid BPL Certificate required
- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI

4. Migration Certificate Document Image

- Valid Migration Certificate required
- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI

5. Equivalence Certificate Document Image

- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI

6. Registration Certificate (for already registered candidates)

- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI

Scheduled Caste/Tribe and OBC applicants must be of West Bengal origin only. Certificates issued by other States will not be accepted.

If the applicant belonging to the SC/ST/OBC category does not have own certificate but has applied for the same to the designated authority, he has to get his father's certificate scanned. He has to upload this during the application process. In such case, the candidate has to submit his own certificate within three months after admission.

The applicant must make sure that he fulfills admission norms set by the College.

Please remember that admission taken on the basis of false statement or misstatement is liable to be cancelled and appropriate legal action may be initiated against such applicant.

The mark sheet submitted should reflect that the candidate has passed in the examination.

NOTE:

- Verification will be done after the beginning of the session.
- Subject change, if desired would have to be done before July 13th 2019 or before registration.
- After the issuance of the registration notice, students should log in to the admission portal with their unique username and password and open the registration form. Make changes if required.
- Take a printout of registration form and verify it by the Principal.